

Date: _____

To: _____

Property Name: _____

Address: _____

Telephone: _____

TDD: 711

RE: Notice of Lease Violation

Dear Resident & Occupants:

1. Please be advised that you have substantially violated _____ sections of your Lease by:

2. Your tenancy and your right to possession of your apartment are predicated upon you, your family members and your guest living up to the terms of the Lease agreement.

3. You will be expected to correct the stated Lease violation by: _____
Corrective action date is no sooner than 15 days from the date of this letter.

4. You may informally meet with an authorized representative of: _____ Apartments to attempt to resolve the stated Lease violation before the date of corrective action specified above. To arrange such a meeting, please contact the on-site manager by mail at the above address or by telephone at _____. Failure to respond will be deemed as an admission to the above violation(s). (Kentucky Hearing Impaired Relay #711). Persons with disabilities have the right to request reasonable accommodations to participate in the hearing process.

5. Please consider this letter prior notice that in the event such activity and/or lease violation(s) are not corrected by the date specified, it will henceforth constitute a basis for termination of your occupancy. Your landlord may seek to terminate your Lease by bringing forth a judicial action, at which time you may present a defense.

6. Your landlord does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.

Sincerely,

On-Site Manager

cc: Regional Property Manager, File
Copies sent first-class mail & hand delivered