

### Move Out/Move In (Turnover) Status Report

(Report start date is January 1, 2010)

Property: \_\_\_\_\_

Page \_\_\_\_ of \_\_\_\_

“MOVE OUT” INFORMATION					“MOVE IN “ INFORMATION					
	Apt.#	Vacated Resident	Date Vacated	Reason Vacated	New Resident	Date Occupied	Transfer √	Income Type	Head of Hshld Income Source	Head of Hshld Employer
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
19.										
20.										

Reason Vacated: Reason previous resident vacated apartment.(ie: bought house, evicted, skipped, relocated, moved back with spouse, deceased, etc.)

Transfer: A transfer is when an occupant of the property moves from one apartment to another apartment within the same property. When that occurs, place a “checkmark” in the Transfer column above.

Income Type: EL=extremely low income limits (very low income limit x 60%); VL=very low income limits; L=low income limits; M=moderate income limits. **Note: HUD Section 8 Properties do not allow Moderate Income Households to take residence.**

Income Source: Source of head of household’s income (ie: Social Security, Child Support, KTAP, Disability, Wages, etc.).

Turnover: A turnover for purposes of this report is a unit that has become vacant and is rented to a household that is not a current resident **(transfers are not “turnovers” and, therefore, are not to be included in the Turnover Section of the Rental Activity Report).**