

Date: _____

To: _____

Property Name: _____

Address: _____

Telephone: _____

TDD: 711

**RE: Notice of Lease Violation
Non-Payment of Rent / Voucher Program**

Dear _____ & Occupants:

Pursuant to: a) Rural Development Regulations
b) Kentucky law, and
c) Your Lease with _____ Apartments,

Please be advised of the following:

1. You are currently in material violation of Sections II, V and VII of your Lease by your failure to pay rent for the month(s) of: _____ .

As of the date of this letter, the balance due on your rent account is: \$ _____ These are grounds for potential termination of your Lease and tenancy.

2. You will be expected to correct the stated Lease violation by: _____
(Eight days from date of letter)

3. You may informally meet with an authorized representative of _____ Apartments to attempt to resolve the stated Lease violation before the date of corrective action specified above. To arrange such a meeting, please contact the on-site manager by mail at the above address or by telephone at _____. (Kentucky Hearing Impaired Relay #711). Persons with disabilities have the right to request reasonable accommodations to participate in the hearing process.

4. If you have not corrected the stated violation by the date specified, your landlord may seek to terminate your Lease by bringing forth a judicial action, at which time you may present a defense.

5. Your landlord does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.

Sincerely,

On-Site Manager

cc: Manager, File, Section 8 Housing Agency,
Copies sent first-class mail & hand delivered