

EIV MASTER BINDER

ADMINISTRATIVE INFORMATION AND SIGNATURES

(HUD Properties Only)

Binder Size: 3"

Binder Color: Black

This binder contains the following information:

1. Signed Rules of Behavior
 - a. Site Manager
 - b. Other Office Employees
2. EIV Certificates
 - a. Site Manager
 - b. Other office employees
3. EIV & You Brochure with HUD Notice H2010-02
4. Enterprise Income Verification System Security Policy
5. Franklin Management EIV Use Policy
6. EIV Owner Approval Letter
7. EIV System Coordinator Access Authorization form (current and original) aka CAAF
8. EIV User Access Authorization Form (current and original) aka UAAF
 - a. Rules of Behavior for TRACS and multi-family EIV users
9. Resident Selection Plan
10. HUD Notice H2010-10
11. Any addendum, memo or other documentation sent by FAM central office and marked for the EIV Binder.

Note: Each tabbed section's information should be inserted with the most recent date's information on top.