

Date: _____

To: _____

Property Name: _____

Address: _____

Telephone: _____

TDD: 711

RE: Notice of Lease Violation – Ineligible Household

Dear Resident & Occupants:

1. Please be advised that it has come to our attention that you and/or your household are ineligible to remain a resident at the community.
2. Per your Lease Agreement: Eligibility for Occupancy, you have lost your eligibility due to:

3. The lease provides that the property give you a 30 day notice to vacate. Meaning you must sign the notice provided and plan to vacate the apartment in 30 days.
4. You will be expected to vacate by: _____
Date to correspond to the signed 30 day notice.
5. This community is regulated singly or by combination of the rules and regulations of the Department of Agriculture's Rural Rental Housing Program, Low Income Housing Tax Credit Programs and/or Department of Housing and Urban Development.
6. For further explanation you may call the property's site manager.

Sincerely,

On-Site Manager

cc: Regional Property Manager, File
Copies sent first-class mail & hand delivered