

Date: _____

To: _____

Property Name: _____

Address: _____

Telephone: _____

TDD: 711

RE: Termination of Tenancy

Dear _____:

Please be advised that your Lease and right to occupancy will be terminated, effective: _____ .
(the date listed above is to be the date established on the Five Day Notice of Material Non-Compliance also know as non-payment of rent or not less than 30 days from the date of this notice for other just cause.)

Your eviction is currently being sought through the appropriate legal processes.

The reason and basis for the termination of your occupancy is : _____

If you have questions about your legal rights then you may seek legal advice at your expense from an attorney of your choosing.

The undersigned does certify that this letter was mailed, first class mail, postage prepaid, to the tenant at the address above and that it was also hand delivered or posted on the front door of the rental unit on the date set forth above.

Sincerely,

On-Site Manager

cc: File and Copies to be sent first-class mail & hand delivered to the resident.