

Date: _____

To: _____

Property Name: _____

Address: _____

Telephone: _____

TDD: 711

RE: Twenty-One Day Notice of Lease Violation That May Result in Lease Termination

Dear _____:

You are in violation of your lease by:

The purpose of this letter is to inform you that unless you remedy this violation within twenty-one (21) days after receipt of this letter, then your lease will be terminated on _____ (not less than 30 days from the date of this Lease Termination letter).

If you should decide to correct this lease violation within the twenty-one (21) day period, please contact the property manager who will coordinate with you to assure the adequacy of your plan of correction and confirm that the corrective action was completed within the set twenty-one (21) days.

If you have any questions about your rights you should contact Southwest Virginia Legal Aid Society, 227 West Cherry Street, Marion, Virginia 24354, 888-201-2772 or the attorney of your choosing. If you or your attorney wish to review your file then please contact our office which is located at:

_____ during our normal office hours of _____.

The undersigned does certify that this letter was mailed, first class, postage prepaid, to the tenant at the address above and that it was also hand delivered or posted on the front door of the rental unit on the date set forth above.

Sincerely,

On-Site Manager