

GUIDELINES FOR ASSISTIVE, SERVICE, SUPPORT OR THERAPY ANIMAL ADDENDUM

Residents may own and keep an assistive, service, support or therapy animal. All residents shall demonstrate that they have the physical and financial capability to care for the animal.

- A. Application for a reasonable accommodation animal permit. Prior to housing any animal on premises, resident shall apply to the management for an animal permit, which shall be accompanied by the following:
1. A current license issued by the appropriate authority, if applicable.
 2. Evidence that the animal has received current rabies and distemper inoculations or boosters, as applicable.
 3. The name of the animal, the name, address & phone number of the animal's veterinarian, as well as, the name, address & phone number of an alternate custodian.
 4. A current picture of the animal must be supplied to management.
- B. All residents with an assistive, service, support or therapy animal shall comply with the following rules:
1. Dogs and cats must be licensed yearly with the proper authority, as applicable, and residents must show proof of annual rabies and distemper booster inoculations, and present health examination statement 30 days prior to recertification.
 2. Vicious and/or intimidating animals will not be allowed.
 3. All animals shall remain inside the resident's unit. No animal shall be permitted to be in lobby areas, laundry rooms, community room, or other common areas of the facility. Again, exceptions to this rule will be made for assistive, service animals.
 4. When taken outside the unit, dogs and cats must be kept on a leash, no longer than 8 feet and controlled by an adult; must use walking area in rear of building; must not linger in halls, lobbies and other common areas any longer than necessary to enter and exit the building.
 5. Birds must be confined to a cage at all times. All other animals, other than cats and dogs must be confined as well (cage, box, aquarium, etc.).
 6. Residents shall not permit their animal to disturb, interfere, or diminish the peaceful enjoyment of other residents. The terms "disturb, interfere, and diminish" shall include, but not be limited to, barking, howling, chirping, biting, scratching, and other like activities.
 7. Residents must provide litter boxes for cat waste, which must be kept in the dwelling unit. Residents shall not permit refuse from litter boxes to accumulate nor to become unsightly or unsanitary.
 8. Residents must contain the animal when they leave their home or when the staff enters the unit.
 9. Residents are solely responsible for cleaning up animal droppings, if any, outside the unit and on facility grounds. Droppings must be disposed of by being placed in a sack and then placed in trash containers provided by the management.
 10. Residents are responsible for properly disposing of dog and cat waste in a sealed container and deposited in the outside trash compactor or container supplied by management. Waste must not be deposited in trash chute.
 11. Residents shall take adequate precautions and measures necessary to eliminate animal odors within or around the unit and shall maintain the unit in a sanitary condition at all times.

12. If animals are left unattended for a period of twenty-four (24) hours or more, management may enter the dwelling unit, remove the animal and transfer it to the proper authorities, subject to the provisions of state law and pertinent local ordinances. Management accepts no responsibility for the animal under such circumstances.
13. Residents shall not alter their unit or unit area in order to create an enclosure for any animal unless reasonable accommodation is granted.
14. Residents are responsible for all damages caused by their animal, including the cost of cleaning of carpets and/or fumigation of units for fleas.
15. Residents are prohibited from feeding or harboring stray animals. The feeding of stray animals shall constitute having a household animal without the written permission of management.
16. Residents must identify an alternate custodian for their animal in the event of resident illness or other absence from the dwelling unit. This identification of an alternate custodian must occur prior to management issuing a animal registration permit. Verification by alternate custodian, signed and dated must be in resident's file.
17. Residents who violate these rules are subject to:
 - a. being required to remove the animal within 14 days of notice by management, unless the animal creates an immediate threat to health and safety of the general public, in which case the animal must be removed in three (3) days; and/or
 - b. eviction.
18. The privilege of maintaining an assistive, service, support or therapy animal shall be subject to the rules set forth in paragraph B. above. This privilege may be revoked at any time, if the animal should become destructive, create a nuisance, represent a threat to the safety and security of other residents, or create a problem in the area of cleanliness and sanitation.

I have read and understand the above policy provisions regarding the keeping of animals and agree to abide by those provisions.

RESIDENT SIGNATURE

DATE

MANAGER'S SIGNATURE

DATE

ALTERNATE CUSTODIAN SIGNATURE

DATE

REASONABLE ACCOMMODATION ANIMAL PERMIT

I have received written permission to keep the following animal in my residence.

My alternate household animal custodian is:

Name: _____

Address: _____

Phone: _____

My Veterinarian is:

Name: _____

Address: _____

Phone: _____

I fully understand the rules/regulations in regard to this privilege and will abide by same.

RESIDENT SIGNATURE

DATE

APPROVED BY: (Manager's Signature)

DATE

Animal Profile

Name of Resident: _____ Apartment Number: _____

Name of Animal: _____

Type of Animal: _____

License Number: _____

Name, address and phone number of veterinarian:

Name, address and phone number of alternative custodian:

Attach photo of animal here: